



Business Registration Certificate: A Guide for Sustain and Serve NJ

1) What is a Business Registration Certificate?

A Business Registration Certificate (BRC) is a certificate from the New Jersey Department of Treasury Division of Taxation that allows the holder to:

- apply for NJ state grant & tax credit programs;
- apply for NJ state, county, municipal, public colleges/universities, and public school contracts; and/or
- apply for NJ casino license.

2) Where can I check to see if I already have a BRC?

Enter the first four (4) letters of your trade name and your Employer Identification Number (EIN) from the Internal Revenue Service (IRS) at https://www1.state.nj.us/TYTR_BRC/jsp/BRCLoginJsp.jsp

If your firm is registered, you will be able to download certificate immediately.

3) Where do I get a BRC if I'm not registered?

To register your business go to: <https://www.njportal.com/DOR/BusinessRegistration>

4) What do I need to provide to get a BRC?

- Your EIN used to file taxes for your business with IRS. This can be obtained from your most recent income tax filing. If you don't have one, see <https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>
- Your NJ Certificate of Formation, on file with New Jersey Department of Treasury if you formed your company in NJ. Your NJ Certificate of Formation is not a substitute, nor is it the same as a Business Registration Certificate. If you haven't completed your Certification of Formation, complete one at: <https://www.njportal.com/DOR/BusinessFormation/Home/Welcome>